

China Personal Information Privacy Policy

To residents of China:

Any personal information collected and stored by ComPsych is processed solely to provide the information and services offered by our employee assistance programs. ComPsych minimizes access to personal data so that only as much information is shared as is needed. When giving a referral, for instance, we use only a first name and initial with a reference number and do not share other personal information. We only collect enough information to clearly identify each individual so that they will not be confused with others and a short summary of the individual's issue so that we can make a proper referral. The personal information is never used to profile individuals and is never shared with employers or anyone else who is not involved in providing the services requested.

Personal data will be retained only for as long as accounts are active or retention is required as a matter of contract or law.

ComPsych processes personal information based on the consent of the individuals providing the information.

If anyone wishes to

1. Review their own personal information held by ComPsych,
2. Correct inaccuracies in their personal information,
3. Restrict our processing of their personal information,
4. Withdraw their consent for processing, or
5. Erase their records and be forgotten,

They may send a request to ComPsych's China PIPL Representative at China_Rep@compsych.com

When contacting ComPsych, be sure to provide enough information for us to identify your records and contact you if we need to clarify or discuss your request.

You can also limit the personal information we process by disclosing less information to us. To provide services of any kind, we need to know how you qualify for them, which is usually through your employer or the employer of a close family member.

ComPsych Corporation is the controller of data collected from those who contact us. The company's corporate headquarters is located at:

ComPsych Corporation
455 N. Cityfront Plaza Drive, 13th Floor
Chicago, IL 60611
USA

ComPsych's representative in China can be contacted at: China_Rep@compsych.com